

*Avyance, 11718 Bowman Green Drive, Suite 200, Reston, VA 20190 | [www.avyance.com](http://www.avyance.com)*

## **JOB DESCRIPTION: FAA SUBJECT MATTER EXPERT (SME), LEAD ASSOCIATE, PART-TIME**

---

Avyance is a management consulting firm looking for a highly skilled and experienced Federal Aviation Administration (FAA) Technical Operations, Air Traffic Services, Airports, or Safety Subject Matter Expert (SME) to join our team. The SME will play a crucial role in providing expert guidance and technical support related to FAA systems, operations, processes, and procedures. This individual will serve as a key resource in providing trusted advisor support and expertise to the FAA Technical Operations, Air Traffic Services, Airports, Safety, or Program Management teams.

Our ideal candidate is a self-starter with the ability to collaborate with cross functional teams and external partners. The capacity to multi-task, quickly analyze, and respond to evolving client needs and priorities is a must. We are looking for someone who thrives in a collaborative environment, embraces a dynamic workplace, and can juggle multiple priorities to support our clients.

### **JOIN TEAM AVYANCE**

Upon joining Avyance, you will be consulting Federal government clients in your area of expertise. You may organize and facilitate workshops, develop and deliver training for FAA employees, assess organizational structures, identify opportunities for process improvement and program enhancements, and generate recommendations, reports, and other deliverables for your clients. You will stay abreast of industry best practices and emerging technologies, track FAA priorities and reauthorization provisions, and boost your process improvement and management consulting expertise.

### **BASIC QUALIFICATIONS**

- Bachelor's Degree in relevant field, or equivalent experience (10 years of experience can be substituted for Bachelor's)
- 20+ years of experience working directly with FAA
- Strong analytical and problem-solving skills
- Excellent communication and presentation abilities
- Flexibility, adaptability, and ability to adjust to changing priorities
- Proven track record of successful collaboration with internal and external stakeholders
- Ability to work independently and lead initiatives related to FAA Technical Operations, Air Traffic Services, Airports, Safety, and Program Management
- US citizenship required

### **ADDITIONAL QUALIFICATIONS**

- Expertise in Continuous Process Improvement (CPI) and Lean Six Sigma is a plus
- Relevant FAA training, certifications, and/or licenses are a plus



- Master's degree in business, operations, engineering, or aerospace / aviation is desirable

### **CLEARANCE, BACKGROUND CHECKS, AND POLICY**

Employment with Avyance is contingent upon maintaining status as government-clearance-eligible and approved. Applicants selected for the position will be subject to a security investigation and may need to meet eligibility requirements for access to classified information.

Employment with Avyance is considered “at will”, meaning that either the company or employee may terminate this employment relationship at any time with or without cause or notice.

### **BENEFITS**

We are pleased to offer the following benefits to our full-time employees. Part-time employees are eligible for performance awards and professional development support.

Benefits for full-time employees include:

- Comprehensive medical, dental, and vision health insurance coverage
- Flexible working hours and work location, client-permitting
- SIMPLE IRA retirement plan with company contribution
- Life and ADD Insurance with company paid coverage
- Eleven company-paid and observed Federal holidays
- Paid time off (PTO) and up to five days of sick leave per year
- Performance bonuses and spot awards
- Training, professional development, and education assistance

### **ABOUT US**

At Avyance, we seek people with diverse points of view who are committed to learning, willing to think outside the box, and interested in applying new technologies and innovative solutions to address client challenges.

We’re an inclusive, equal opportunity employer that empowers people of any race, color, religion, gender identity, sexual orientation, national origin, disability, veteran status, or other protected characteristic to succeed and drive change.

Teamwork, creativity, excellence, and trust. These are more than just buzzwords – they guide us to stay true to ourselves while we create exceptional experiences for our clients. Our team brings diverse perspectives and skillsets to the table to design the best solutions for our clients.

### **HOW TO APPLY**

Interested candidates are invited to submit a resume, cover letter, and any relevant documentation to [info@avyance.com](mailto:info@avyance.com). We look forward to reviewing your application and potentially welcoming you to our team!