

11718 Bowman Green Drive, #200, Reston, VA 20190 | [www.avyance.com](http://www.avyance.com)

## **JOB DESCRIPTION: SENIOR ASSOCIATE, LEVEL 5**

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Avyance is a management consulting firm looking for a Senior Associate to join its fast-growing team. We work with the Federal government, commercial, and non-profit sectors to help organizations tackle their toughest challenges. We are looking for someone who thrives in a collaborative environment, embraces a dynamic workplace, and is able to quickly respond to evolving client needs.

Candidates must have demonstrated ability to drive project delivery, manage client interface, and pursue independent initiatives. We seek candidates with lots of ideas and diverse points of view, who are committed to continuous learning, willing to think outside the box, and interested in applying new technology and management solutions to solve client challenges.

Upon joining our team, your responsibilities may include supporting public, private, and non-profit sector clients. You will be called to manage many aspects of consulting engagements, such as enhancing an agency's collaborative approaches, launching organizational effectiveness efforts, providing coaching or conducting individual assessments.

Our ideal candidate is committed to continuous growth and improvement and is able to quickly respond to evolving project needs. Exceptional organizational, time management, and communication skills are a must.

### **BASIC QUALIFICATIONS**

- 15+ years of experience managing or participating in large-scale organizational effectiveness and culture transformation efforts
- Demonstrated ability to manage concurrent tasks and priorities at once
- Strong collaboration, task prioritization, and commitment to follow-through
- Excellent oral and written communication capabilities; continuous learning mindset
- Strong Microsoft PowerPoint, Word, and Excel skills
- A self-starter approach, proactively analyzing challenges and recommending solutions
- Strong analytical skills
- Excellent oral and written communications skills
- Strong PowerPoint, Word, and Excel skills
- US citizenship required

### **ADDITIONAL QUALIFICATIONS**

- US government clearance, e.g., public trust, is a plus

### **CLEARANCE**

Applicants selected will be subject to a security investigation and may need to meet eligibility requirements for access to classified information.



## **BENEFITS**

We are pleased to offer the following benefits to our full-time employees:

- Flexible vacation and sick leave program
  - Up to three weeks of paid vacation leave per year with manager approval
  - Up to five days of sick leave per year
  - Negotiable leave without pay for emergency use with manager approval
- Eleven company-paid and observed Federal holidays
- Performance bonuses, spot awards, annual performance reviews with merit increases
- Comprehensive medical, dental, and vision health insurance coverage
- Flexible working hours and work location, client-permitting
- SIMPLE IRA retirement plan with company contribution
- Life and ADD Insurance with company paid coverage
- Training, professional development, and education assistance

## **ABOUT US**

At Avyance, we seek people with diverse points of view who are committed to learning, willing to think outside the box, and interested in applying new technologies and innovative solutions to address client challenges.

We're an inclusive, equal opportunity employer that empowers people of any race, color, religion, gender identity, sexual orientation, national origin, disability, veteran status, or other protected characteristic to succeed and drive change.

Excellence, teamwork, creativity, and trust. These are more than just buzzwords – these core values guide us to stay true to ourselves while we create exceptional experiences for our clients. Our team brings diverse perspectives and skillsets to the table to design the best solutions for our clients.

## **CONTACT**

Please reach to us at [info@avyance.com](mailto:info@avyance.com) for additional details and to learn more about the opportunity. We look forward to learning more about you and what makes you tick!